

## Home and School - Agenda

May 13, 2024 – Virtual over Zoom – 7:00pm



Attendance: Melanie, Corrina, Sandy, Kelly, Elizabeth, Rachel, Rosemary, Marie

### Meeting Agenda

#### 1. Welcome

2. Review and approval of minutes from **March 2024** meeting Corrina motioned Kelly seconded.

#### 3. Overview of past months' activities and new business

##### ◆ Comedy night

- Great success
- Great donations
- Very good tickets sales (very happy as we did not promote as long as usual)
- Lots of tables being purchased
- Pain points – better microphone, bottleneck for drink and food tickets, very small float, pricing was not a round number which caused delays. Preorder for drinks and food for next year to facilitate quicker service slower lines. We need to ensure we have more volunteers (someone to be able to walk around and supervise to know what is going on – this should be the coordinators job). Would have priced the wine bottles higher to turn more of a profit (white wine was a huge hit). Presale on alcohol and only sell bottles on presale.
- Great points – Lots of good volunteering with students getting everything set up.

#### 4. Treasurer

##### ◆ Presentation of financial standing

- Funds from comedy night \$7319 – expenses = total profit of \$4133.08
- Of that we need to put aside \$1000 for next year comedy night.
- \$9262.88 in bank account at the moment before checks come out of the account.
- 3275.00 earmarked to start our next school year
- We can write a check to the school for the new basketball courts for the amount of \$2900 (keep in the H&S funds and we can campaign towards getting the \$8000 we need for the courts earmark funds to the campaign.)
- Comedy night for 2024/2025 will be on April 11<sup>th</sup>
- Motion to approve the report: Motion Melanie, Elizabeth seconded it.

#### 5. Membership Report

##### ◆ Number of members to date No new members to report (# to come)

#### 6. Teaching Staff and Admin Report

- Grad trip everyone made it home
- Vaccinations for sec 3-5 still in effect. As of 14 your child can decide if they want it or not.
- BHS girls night in first one and it was amazing. Kids were very excited and it went off seamlessly.
- EDDI Multicultural fair was so good. Lots of food.
- Boston trip for grade 8 students they had a great time
- Silver and gold winners for Jazz band.

- Grey weeks have started at school so everyone needs to be in school.

## 7. Event Committees – Updates

- ◆ Movie Night – tabled until next year
- ◆ Parent Workshop – committee head needed for next year
- ◆ Uniform Swap – tabled until spring
  - NEW DATE? Rosemary and Rachel to sit and come up with a few dates on when they can do the drop off with chocolate for the uniforms.
  - Quick event overview
  - Additional help needed?
  - Anything missing?
  - Email about the logo being removed from Sports Experts
- ◆ Comedy Night
  - APRIL 19<sup>th</sup>, 2024
  - Recap of event sales
  - Items to improve for next year
- ◆ ALUMNI EVENT - May 17, 2024
  - H&S Members will be at the payment table only.
  - Over 100 have purchased tickets so far but we could see upwards of 200 people.
  - We had to re-gig our website to facilitate sales for this event and now they are not using it. This then caused a delay in tickets sales for our comedy night. Sandy to speak with Rachel offline about the additional issue that we had.
  - A large portion of the funds collected at this event will be given back to the school which is a win win.
  - Marie will be able to help on Friday
  - Items this month to prepare
    - Ticket sales and RSVP for event handled through H&S website
    - Applying to QFHSA for insurances - done
    - Applying for liquor permit - done
  - H&S volunteers
    - Coordinate with Joanne for her ambassadors to help with tours
    - We need about 5-10 home & school volunteers
- ◆ Budding Artists – do we move forward with campaign? Table until next year.
  - Work with the art department and see if we can get a gathering of art and create boxes of cards to market to the parents.
  - Parameters for the Art teacher to follow with the students so that they can submit the work.
  - Fundraiser for the Art department through the H&S
- ◆ Pizza Day – Volunteer to look into logistics
- ◆ TSAW – week before March Break
- ◆ Welcome back breakfast – tabled until April – need committee head – Welcome back breakfast will be on August 28<sup>th</sup> be there to set up for 8:30am
- ◆ Event handbook committee – volunteers needed
  - develop standards and tool-kit for events to help in transfer of knowledge for future teams
    - More of a handbook to make sure everything goes off without a hitch.
    - Succession planning for future members.
    - Elizabeth will help as well in sharing information for the handbook.
    - Rachel to get back to us on the date for the social 😊

## 8. Adjournment Kelly motioned and Corrina seconded.

**President** – Sandy Symianick.   **Treasurer** – Corinna Rake   **Secretary** – Melanie Metall.   **Membership** – Julia Costa Dias